



# NAECOB

NATIONAL ACCREDITATION AND  
EQUIVALENCY COUNCIL OF THE BAHAMAS

## SYNERGY BAHAMAS

(Registered with NAECOB)

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## Approved Academic Programmes Offered at the Institution

**\*\*Please note that the following programmes are approved to be offered face-to-face / on the ground only.\*\***

BUSINESS STUDIES (PROFESSIONAL DEVELOPMENT & CERTIFICATION PREPARATION COURSES) (Jul. 2018)	
<ul style="list-style-type: none"><li>➤ Advanced Bookkeeping &amp; Accounting (Oct. 2019)</li><li>➤ Bookkeeping Level I</li><li>➤ Business Applications I, II</li><li>➤ Communication Skills for Business Professionals</li><li>➤ Digital Marketing &amp; Social Media for Business Professionals</li><li>➤ Graphic Design in Photoshop PowerPoint 2016 Core</li><li>➤ Human Resources Management</li></ul>	<ul style="list-style-type: none"><li>➤ ICB Bookkeeping &amp; Accounting (Nov. 2018)</li><li>➤ Intro to Business Law I, II</li><li>➤ Intro to Computers &amp; Business Application</li><li>➤ Microsoft Excel 2016 Core</li><li>➤ Microsoft Word 2016 Core</li><li>➤ Microsoft Outlook 2016</li><li>➤ Office Procedures &amp; Theory</li><li>➤ Perfecting the Art of Customer Service</li><li>➤ Principles of Business Management</li><li>➤ QuickBooks Professional 2018</li><li>➤ Team Leadership &amp; Collaboration</li></ul>
CAREER PREPARATION DIPLOMA PROGRAMME(S) (Jul. 2018)	
<ul style="list-style-type: none"><li>➤ Bahamian Law (Oct. 2019)</li><li>➤ Business Management Studies</li><li>➤ Digital Media &amp; Design</li><li>➤ Human Resource Administration</li></ul>	<ul style="list-style-type: none"><li>➤ Information Technology Support Services</li><li>➤ Office Administration &amp; Bookkeeping</li><li>➤ Paralegal Studies</li></ul>
CAREER TRAINING & CERTIFICATION COURSE	
<ul style="list-style-type: none"><li>➤ ESB CertiPort</li></ul>	
CULINARY ARTS (PROFESSIONAL DEVELOPMENT COURSES) (Jul. 2018)	
<ul style="list-style-type: none"><li>➤ Baking &amp; Pastry Level II</li><li>➤ Caking Decorating &amp; Design</li><li>➤ Culinary Arts</li><li>➤ Culinary Level I</li><li>➤ Culinary Level II</li><li>➤ Intro to Baking &amp; Pastry</li></ul>	
DESIGN & MEDIA (PROFESSIONAL DEVELOPMENT & CERTIFICATION PREPARATION COURSES) (Jul. 2018)	
<ul style="list-style-type: none"><li>➤ Fundamentals of Arts Design</li><li>➤ Graphic Design is Illustrator</li><li>➤ Graphic Design in InDesign</li><li>➤ Graphic Design in Photoshop</li><li>➤ Intro to Web Design</li></ul>	
INFORMATION TECHNOLOGY (CERTIFICATION PREPARATION COURSES) (Jul. 2018)	
<ul style="list-style-type: none"><li>➤ Cisco Certified Entry Networking Technician</li><li>➤ CompTIA A+</li><li>➤ CompTIA IT Foundations</li><li>➤ CompTIA IT Fundamentals</li><li>➤ CompTIA Network +</li><li>➤ CompTIA Security +</li></ul>	<ul style="list-style-type: none"><li>➤ Fundamentals of Computer Networking</li><li>➤ ICND 2 (CCNA Routing &amp; Switching) (Nov. 2018)</li><li>➤ Identify with Windows Server 2016</li><li>➤ Installation, Storage &amp; Computer with Windows Server 2016</li><li>➤ Microsoft Certified Solutions Associate</li><li>➤ MTA Networking Fundamentals</li></ul>